

**NORTHAMPTON ASSOCIATION OF SCHOOL EMPLOYEES
EXECUTIVE COMMITTEE MEETING MINUTES**

**June 13, 2017
3:30-5:00 P.M.**

Members

Present: Julie Spencer-Robinson, Andrea Egitto, Pam Gauthier, Trina Raucher, Sharon Carlson, Sandy Bombard, Todd DiGeronimo, Paula Riggano- Murray, Pat Judd, Sara Churchill, Heather Brown, Barbara Rakaska, Craig Murdock, Suzanne Strauss, Mary Cowhey, Hannah Kristek, Maria Vega, Robert Rodriguez, Jean Flegenheimer, Erica Lamanna, Karen Schiaffo, Lani Sherlock, Sadi Cora, Michele Andrews, Jolie Smith, Daria Steward, Garrett Adams, Jeromie Whalen, Jayne Reeves, Annette Bischoff

Approval of Minutes

Upon a motion duly made and seconded, it was unanimously

VOTED: To approve the previously distributed minutes of the meeting of the committee held May 5, 2017.

Treasurer's Report

The Treasurer shared the May 2017 NASE Financial Report.

Upon a motion duly made and seconded, it was unanimously

VOTED: To accept the Treasurer's financial report.

FY18 Budget for Approval

The Treasurer presented the proposed budget for fiscal year 2018.

Upon a motion duly made and seconded, it was unanimously

VOTED: To approve the FY18 Budget.

President's Report

The President reported that she and the Teacher Chapter Coordinator have held several meetings with elementary teachers. They also held a meeting at JFK regarding the proposed new schedule. They also met with Holly Graham the new Co-Chair of the PD Committee. The President also reported that she worked with Jeromie Whalen on a survey regarding Dr. Provost's evaluation and the results were presented to the school committee.

Vice President

The Vice President reported that she has been working with members on issues of their individual issues.

Teacher Chapter

The Coordinator reported that she has met with Dr. Provost and Dr. Plumer regarding which assessments will be given. A stakeholder's meeting has been scheduled for Friday, June 16, 2017. Meeting at JFK regarding the schedule change as a result these concerns were shared and the schedule will be held off for a year to work things out.

Cafeteria Chapter

Rights and Responsibilities

The Coordinator reported that there have been no new grievances.

ESP Chapter

The Coordinator reported that ESPs are still very concerned with the reassignments. ESPs have been told to be vocal with their building principal's for job details. There are four ESPs on the PD committee. ESPs are being

asked to be on hiring committees. We need more ESPs who are willing to be on a search committee. More information will be gathered on how hiring committees are established.

Clerical Chapter

The Coordinator reported that there has been a change in Aesop for their unit without notice. The Coordinator submitted a proposal for using substitutes that was accepted by the Superintendent. There are currently 2 members have been given paperwork for grievances.

Custodial Chapter

The Coordinator reported that there are several personnel concerns with relationships between custodial staff and teaching staff and moral is low. Members are also concerned with the timing back pay.

Cafeteria Chapter

The Coordinator reported that cafeteria members have received reimbursement for fingerprinting. Some members received a cost of living pay and others have not. After speaking with the Director the other members will be receiving their cost of living increase.

Meetings for 2017/2018

The President shared the calendar for the 2017/2018 year:

Executive Board meetings (First Tuesday of the month)

September 5

October 3

November 7

December 5

January 2

February 6

March 6

April 3

May 1

June 5

Executive Committee meetings (Second Tuesday of the month) 3:30 to 4:30

Executive Board meetings (First Tuesday of the month) There will be a public comment at the beginning of every meeting.

September 12 - TBD

October 10 - Smith Vocational

November 14 - Leeds

December 12-Ryan Road

January 9-NHS

February 13-Jackson Street

March 13-Bridge Street

April 25 Annual Meeting - Smith Vocational

May 8-JFK

June 12 - TBD

Based on discussions at the annual meeting regarding an additional annual meeting. It was decided to hold Chapter meetings to allow members to discuss issues relevant to their chapters.

The Proposal of 2 Chapter Meetings per year for each unit is as follows:

Unit A Teachers: October, March
Unit B Administrators
Unit C ESPs - Mid-October & Mid-May
Unit D Smith Vocational - October 10th 2:45
Unit E Clerical - August & February
Unit F Custodians - December & April vacations
Unit G Cafeteria Workers - March
Specific dates will be determined based on the District calendar.

Membership Report

The Vice President reported that we still have some employees that are not members of the union. Those employees also need to pay an agency fee. The next step will be to begin termination requests. Building delegates were asked to gather email addresses from any employees that do not have one listed.

Draft Contract Fliers

A draft of the flier regarding get to know your contract was discussed. Members were asked to email Sara Churchill or Sadie Cora of any matters that they feel are important and should be added to the flier. Each unit will have their own flier.

NPS Business Manager Letter

The President shared the draft of the NPS Business Manager memo to Dr. Provost that was submitted to the Executive Board for review. The President asked the Committee to direct the Board on how to proceed. After discussion changes will be made and submitted to the Superintendent.

Upon a motion duly made and seconded, it was unanimously

VOTED: That after changes have been made, the Memo will be presented to Dr. Provost.

New Business

The President and ESP Chapter Coordinator will meet to discuss communications with the ESPs. The NASE News will include information regarding retro pay, etc. The President will review notes to determine if we will be able to hold a member celebration. The President will be gathering information regarding language around adding an additional membership meeting. The President proposed that a task force be established to look into adding another meeting. The task force will be comprised of Lani Sherlock, Mary Cowhey, Sharon Carlson. The Vice President shared that the MTA Summer Conference will be held July 30th - August 3rd at UMass Amherst. The Public Relations Chair shared that the public relations committee will be holding its first meeting this Thursday, June 15th at 4:00 p.m., location to be determined.

Adjournment

Upon a motion duly made and seconded, it was unanimously

VOTED: To adjourn.

There being no further business, the meeting was adjourned at 5:09 p.m.